Kasey Rhodes

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Education

University of Illinois at Chicago   December 2021

- M.S. Health Informatics with a concentration in Health Data Science
- Graduate Credit Hours: 42

Marshall University, Huntington, West Virginia   May 2019

- B.S. Exercise Science   3.45 GPA Cum Laude
- Minors in Computer Information Technology and Psychology
- Undergraduate Credit Hours: 149
- Graduate Credit Hours: 3

Areas of Excellence

- Ability to analyze complex data and create a visual in Tableau.
- Skilled in creating, maintaining, and analyzing REDCap surveys.
- Proficient in Microsoft Word, Outlook, Excel, and PowerPoint.
- Knowledge of C++, Python, SQL programming languages, and Healthcare coding languages.

- Ability to solve complex problems swiftly and adapt to new situations.
- Completion of tasks in a timely manner and meet outlined deadlines.
- Collaborating within a group and delegating work.
- Social media and leadership training.
- Detail-oriented organization and technical review of documents.

Work Experience

Department for Public Health   Aug. 2020 – Present

- Data Analyst for Kentucky Office of Community Health Workers Dec. 2021 – Present
  - Review, analyze and synthesize Community Health Worker data to create a visual model of programs in the state.
  - Maintain program data sets to determine the needs and resources for Community Health Workers and partners around the state.
  - Develop data collection surveys for distribution and provides technical assistance on proper completion methods and validation of data.
  - Review and edit program content to ensure accuracy and validity before production.
  - Develops quantitative measures of program effectiveness in collaboration with leadership.
  - Meets with Centers for Disease Control and Prevention and state CHW Advisory Workgroup on CHW Program Components
  - Coordinate program plans with local funded sites, state CHW leadership and federal agencies to ensure data objectives are met.
  - Assistance in creation of grant work plan and data collection methods.
- Staff Assistant for DEHP   Aug 2020 – Dec. 2021
  - Coordinate Open Records Request responses from the Division.
  - Works under deadlines for preparation of reports.

- Contact medical facilities to obtain medical records for various tasks as directed.
- Maintain division leadership schedules and coordinate meetings as well as taking meeting minutes when needed.
- Update the division's personnel documents and communications such as organization chart, phone list, SharePoint site, and contact groups.
- Point of contact for high-school COVID case reports and maintenance of the data collected and provides technical assistance in development of reports
- Aid in the development of the updated Reportable Disease Desk Registry.
- Manage inbound calls from Vaccine Providers (health care providers) to answer inquiries in a timely manner and provide technical assistance.

Intertek Testing Services   Sept. 2019 – Aug. 2020
- Administrative Assistant
    - Reviews, and analyzes billing process/ data entry for accounts to ensure quality and integrity of data.
    - Aid in project implementation by reviewing, planning, and maintaining proposals.
    - Participates in core data sets necessary for project planning, program development or application review.
    - Organize and maintain files and applications in project application system.

Campbell Woods PLLC, Huntington, WV   Oct. 2017 - August 2019
- Legal courier/ Mail Room Advisor
    - Schedule appointments in Microsoft Outlook and communicate with clients.
    - Data entry and file scanning for case maintenance.
    - Handle and transfer legal documents and deposits.
    - Maintain office supplies and equipment.

Marshall University, Huntington, WV   Jan. 2019 – May 2019
- Health Informatics Intern
    - Utilize computer languages in healthcare settings, working with core data sets to provide analysis in the healthcare setting.
    - Identifies and analyze major health policy issues related to Large Quantifiable Data Healthcare Studies.
    - Defines objectives and policies for health programs with quantitative measures
    - Develop skill set with Tableau Visualization software for review, analysis and synthesis of data to depict health needs.

Extracurricular

- Vice President/ Data Manager of PPGA Marshall University
- Big Sister/ Affiliate of Big Brothers/Big Sisters of the Tri-State and Marshall Mentors

References available upon request.